


Health & Safety at Work Policy Statement

Version: 6

Issue date: January 2025

RCPO00024a	Health & Safety at Work Policy Statement
ISSUE DATE December 2020 REVIEW DATE January 2025 NEXT REVIEW DATE January 2026 VERSION 06	AUTHORISED BY:  Mark Taylor CEO

Version Change Summary		
New Version ID	Date of Change	Summary of Changes
1	3/12/2020	Creation
2	4/1/2022	Revised - No change
3	4/1/2023	Revised – Formatting change, no other change
4	5/1/2024	Revised - No change
5	10/12/2024	Revised - No change
6	24/01/2025	Changes form general public to members of the public & title change for Head of SHEQ. Updated CEO Details.

1. POLICY STATEMENT

I, as CEO, with my Board of Directors and Senior Managers, have made a commitment to ensure that the health, safety and welfare of our employees, subcontractors, members of the public is effectively managed to prevent harm and avoid accidents, injury, and ill health.

We are committed to ensuring that, through the continual improvement and monitoring of our health and safety management systems, which form part of the integrated Quality, Environment, Safety and Health) Management System, we are in full compliance with the duties, and strive to exceed the requirements, of the Health and Safety at Work Act 1974 and all subsequent relevant legislation. To do this, Rock Compliance have set a full programme of objectives and targets that are reviewed in line with this policy and the Rock Compliance Quality and Environment policies (please refer to Log LD023 contained within the IMS system).

The Rock Compliance Board of Directors assume overall responsibility for health and safety, promoting a positive culture of compliance and ensuring that it is understood that each employee has a duty of care to themselves and others around them with regards to health and safety. Daily responsibility for the implementation of the systems has been assigned to the Rock Compliance Head of SHEQ

Rock Compliance ensure as a minimum that it:

- Fully controls all risks relating to our operations
- Consults with employees including the attendance of employee representative in the committee and ensure the participation of all employees on health and safety matters.
- Provides information and instruction on the safe handling and use of substances
- Provides instruction, information, training, and supervision for employees
- Provides safe and healthy working conditions
- Regularly reviews, re issues and communicates this policy statement
- Reports, investigates, and monitors all accidents and incidents to prevent a reoccurrence

Rock Compliance is committed to preventing harm to individuals, the public, premises, property, and the environment; to complying with legislation and to continually improving its performance.

Employees at every level have received training to understand that Health and Safety at Work is a primary objective for all employees and that Safe Working Practices must have priority over all other operating requirements.

The Rock Compliance Management team recognises the important responsibility to create the right Operation procedures and conditions under which work is conducted safely. Customer satisfaction is dependent upon a job being delivered to the correct level of workmanship.

The Health and Safety at Work Act 1974 places responsibilities on employees with regards to their behaviour when at work. Employees are encouraged to bring quality, environment, safety, and health matters that concern them to the attention of their supervisor/ line manager or the Operations Manager.

The duties placed upon a Rock Compliance employee are as follows:

- ◆ To perform their duties with health and safety regarded as being of paramount importance
- ◆ To take responsible care for the health and safety of themselves and that of others, including members of the public, who may be affected by an employee's actions or omissions.

- ◆ To refrain from intentional or reckless interference with anything provided in the interest of safety, health, and welfare
- ◆ To co-operate with Rock Compliance in order to ensure that the Policy and associated policies are complied with.
- ◆ To ensure that all safeguards, protective clothing, and safety equipment issued to minimise risk are utilised in the correct manner in accordance with training, information and instruction given.
- ◆ To ensure that only equipment is used, and tasks are carried out for which adequate training has been given.
- ◆ To follow all instructions, procedures, method statements and permits to work as required.

This includes the right to “refuse to work on safety grounds” if a site-specific risk assessment or pre work assessment identifies that it is unsafe to work until additional controls have been put in place. These must be reported immediately to Line Manager.

- ◆ To maintain high levels of personal hygiene and housekeeping standards within the working area.
- ◆ To immediately report any accident, incident, near miss or dangerous occurrence on site to their Line Management.
- ◆ To report any unsafe behaviour or breach of site safety rules to their supervisor/ linemanager.
- ◆ To report any defects to plant, machinery, and equipment without any undue delay to their line manager and not to attempt repairs for which they have not been trained and authorised to carry out.
- ◆ To assist, when requested or relevant, in any incident investigation whether it be an external or internal investigation